

Down-To-Earth (Vic) Cooperative Society Limited

ConFest Committee

Minutes

Date: 15th March, 2018
Time: 7:30pm
Venue: CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC
Online: <https://dte.coop/live.meeting>
Audio: <http://dte.org.au/audiominutes/2018-03-15%20%20CC%20C%20C%20out.mp3>
Minutes: Confirmed 14th June, 2018

#	Item	Raised by:
1	<u>Meeting Started</u>	<i>Procedural</i>
	8pm	
2	<u>Election Of Chair</u>	<i>Procedural</i>
	Confirmation of Chairperson: Coral Larke Confirm Minute Keeper: Ellen Brogan	
3	<u>Attendance</u>	<i>Procedural</i>
	Brogan Elle Cruise David Hunt Lindy Larke Coral Elliott William Gerardi Fulvio Johnson Zoe Mac Pherson Robin Mathews Malcolm Morsmon Tania Nissen Lars Pitt Trevor Rasmussen Mark Tarr Jenni Thrupp Stuart Tunney Kristen Reid John Reid Tasha Reid Troy Royal Don	
4	<u>Confirmation of Previous Meeting Minutes</u>	<i>Procedural</i>
	Defer approval of minutes until after ConFest.	
5	<u>Matters Arising</u>	<i>Procedural</i>
6	<u>Action Tasks Items</u>	

		NO PROGRESS WORK IN PROGRESS COMPLETE NO LONGER RELEVANT TAKEN OVER BY ?
7	<u>Correspondence / Payments</u>	
8	<u>Feeding volunteers</u>	<i>Trevor Pitt</i>
	<p>Discussion: What policy is being adopted to feed volunteers? Who qualifies to be fed. Troy: There is no evidence of being a hub kitchen Zoe: There are volunteers allocated 20 people to the hub. Villages will be looking Tania: Arts will feed 100 – 150 Anymore than that and volunteers can work from the hub. Refrigeration will be needed with 3 people having a key. <u>Tania will cook up until the festival starts.</u> Tania will be happy to drop in during ConFest to assist if necessary but will not direct, It is up to the facilitators to work the hub.</p> <p>Motion: To approve ConFest Catering Budget of \$10000</p>	<p>Moved: Tania Morsmon Seconded: Bill Williams No objections PBC</p>
9	<u>Volunteer numbers to date</u>	<i>Zoe Johnson</i>
	<p>30 Infrastructure 4 Action team 6 Cooking circle / 8 required 2 Hub chef need / 8 required to decide meals etc 35 Hub kitchen hands / 45 required 3 Signage 4 Decorators 15 Welcome & traffic / 30 required 8 Info tent 20 Front gate / 26 required 1 Aboriginal Relationship / 4 required 2 Arts / 4 0 Workshop helpers 4 Loo crew Building loos 10 Site Ops / 25 required 8 First Aid / As many as possible 20 Wellness 6 Wondering set up 0 Security / 10 required 3 Fire 5 Ranger / 30 required 2 Mapping 9 Fire Circles <u>124 total</u> Tania: We (fire twirling circle) need people to work during ConFest for emergency, we need people to monitor wristbands. Troy: Objected to an action team as part of infrastructure due that no action team was proposed to the CC or to Peter Cruise the facilitator of infrastructure. Craig Newcomb needs 20 people on site ASAP to build toilets.</p>	
10	<u>Motion for new ticketing category</u>	<i>Elle Brogan</i>
	<p>Kristen Tunney: This is a unique exception for the usual ticket and activity form process. Note these are people who are specifically coming to create a space share their culture. Troy: Suggests an upper limit of 40 people max, which represents \$4000 tickets price</p>	<p>Moved Elle Brogan Seconded Kristen Tunney No objections</p>

	<p>Elle Brogan: 40 people for future reference. For this ConFest 8 -10 tickets has been requested.</p> <p>John Reid: So they will be applying to a relationships committee for approval? Trust the committee to communicate that they will not accept more applications.</p> <p>David: How are they going to be identified as Elders by their own communities? I agree with Troy that 10 people have been agreed to and worry about the numbers of people next time.</p> <p>Robin It is up to their communities to determine not ours to determine who the elders are.</p> <p>Motion: That Aboriginal Elders, identified as such by their own community process, may be awarded a \$10 ticket to ConFest via a pre-registered ticketing process with the Aboriginal Relationships Team and independent of the DTE activity statement criteria.</p> <p>Amended Motion: That Aboriginal Elders, who are enabling and activating community spaces; and who are identified as Elders by their own community process, may be awarded a \$10 ticket to ConFest via a pre-registered ticketing process, facilitated by the Aboriginal Relationships Team (with a Gathering cap of 40 tickets) Independent of the DTE activity statement criteria.</p>	PBC
11	<u>Surrogate Funding Criteria</u>	<i>Elle Brogan</i>
	<p>Tent Embassy: Jason Freddie agreed that Elle will be a surrogate to take partial responsibility for the debit card funding arrangement for the Tent Embassy. Also to handle the bookkeeping. Elle will only transfer funds from bank to bank so that it is traceable.</p> <p>Kristen Tunney: You may need a form for that.</p> <p>David Cruise: Jason Freddie will need to write a letter to state that he is agreeable to Elle and that he outlines what he thinks Elle will do.</p>	
12	<u>Power and Coms</u>	<i>Coral Larke</i>
	<p>David Cruise: Most of the process is in place it just needs to be connected up. Will run in a plain phone to the hub. Matt English requested a satellite dish and is negotiating to hire a satellite dish for 3 weeks for \$160. It won't connect the internet. The phone cable will be installed by 23rd March.</p> <p>Trevor Pitt: Does it meet the EMU, Emergency Management Unit requirements?</p>	
13	<u>Sydney Village Budget</u>	<i>Kristen Tunney</i>
	<p>Malcolm and Kristen will</p> <p>Motion A group of from the Grove, White Gums and organizing crew of Sydney ConFest. Require \$630 Moved Kristen Tunney Seconded Coral Larke No objections. PBC</p>	
14	<u>Pyrania Budget / Peter Weber</u>	<i>Robin Mac Pherson</i>
	<p>Robin received an email from Pyrania Has been allocated a ledger Malcolm Mathews no funds have been dispersed yet. Will send him an email.</p>	
15	<u>Info Tent</u>	<i>Troy Reid</i>
	<p>We don't have an info tent facilitator or budget.</p> <p>Zoe: we do have volunteers for the info tent. Kali was going to do it.</p> <p>Kristen & Elle: We need more doors for the info tent.</p> <p>Motion: For \$1000 extra to go onto Peter Cruise Debit Card to build info tent. Moved: Elle Brogan Seconded David Cruise No objections PBC</p>	
	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	<u>Meeting Ended</u>	<i>Procedural</i>
	9.45 pm	

